**IMPORTANT INFORMATION ABOUT NVISION**

What You Need to Know

In 2012, the Finance Division implemented Emory Business Intelligence (EBI) as an enterprise reporting solution to improve data consistency and consolidated reporting. Part of the initiative to recognize EBI as the single source of truth included replicating all nVision reports into EBI which was completed in 2014.

With this in mind, the Finance Division is in the process of assisting nVision users to completely transition to EBI for their reporting needs. Only Healthcare users and University Controllers’ Office users will continue to have access to nVision reports in the Compass production environment. The timeline to remove nVision access from both RPT and FSPROD is scheduled for Monday, April 23, 2018.

What’s Not Changing

The following access will be available in the Compass Production environment:

- You will be able to access queries (including private queries)
- You will be able to access SQR reports

What You Need to Do

During the transition, we will assist with training and educating users on how to best use the EBI reporting system to retrieve the data they need. Here are five steps you can take now to help prepare you for this transition:

1. Complete the Basic Navigation course for EBI. How to Launch the Course (if you don’t already have access)
2. Watch the following recording for more details about the change: Important Information about Reporting
3. Review the nVision/EBI Crosswalk
4. Review a list of the current EBI Reports
5. Explore the EBI website to become familiar with available resources.

Questions or Concerns?

If you have questions or need additional information, please log a ticket with the Finance Support Center. Select Emory Business Intelligence as the Category.

You can open a ticket at: https://eufinancesupportcenter.force.com/login?so=00D36000000JQIl. If you need more information on opening a ticket, please reference the job aid HOW TO OPEN A TICKET.