How to Launch the PUM Outreach Session Recorded Webinar Session


2. From the top menu bar, click on the magnifying glass to search for a course.

3. Enter the course **Code** for the recorded classroom or recorded webinar in the drop-down field and press **Enter**.
   - *You can search by Activity Code (260617-12869).*
   - *You can search by the course name, but it is best to use a unique word from the course name to narrow the options (ex. When searching for Compass PUM Outreach Session, use “PUM” as your search option).*

*The Find Learning page displays with the search results.*
4. Click **Launch**. This action will enroll you in the course and launch the recording for this course.

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**HOW TO GET HELP**

If you have any questions, problems, or concerns related to Finance Systems training, please contact the Finance Support Center through the following method:

- You can open a ticket at:
  

- If you need more information on opening a ticket, please reference the job aid [HOW TO OPEN A TICKET](#).