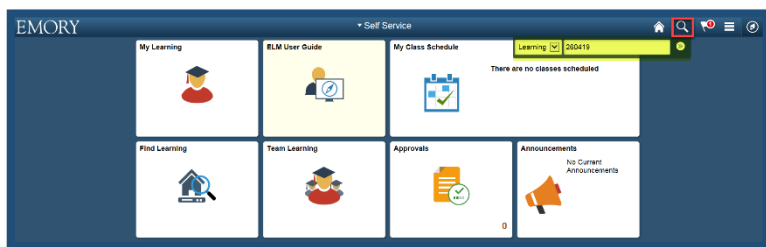




## How to Launch the PUM Outreach Session Recorded Webinar Session

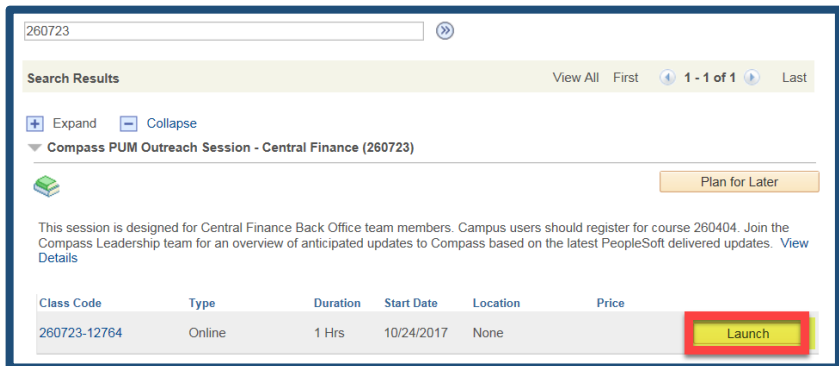
1. Using Internet Explorer, click <https://elmprod9.emory.edu/> and sign into the Emory Learning Management System.
2. From the top menu bar, click on the magnifying glass to search for a course.



3. Enter the course **Code** for the recorded classroom or recorded webinar in the drop-down field and press **Enter**.
  - You can search by Activity Code (260723-12764).
  - You can search by the course name, but it is best to use a unique word from the course name to narrow the options (ex. When searching for **Compass PUM Outreach Session - Central Finance**, use "**PUM**" as your search option).

The **Find Learning** page displays with the search results.

4. Click **Launch**. This action will enroll you in the course and launch the recording for this course.



260723

Search Results View All First 1 - 1 of 1 Last

Expand Collapse

Compass PUM Outreach Session - Central Finance (260723)

Plan for Later

This session is designed for Central Finance Back Office team members. Campus users should register for course 260404. Join the Compass Leadership team for an overview of anticipated updates to Compass based on the latest PeopleSoft delivered updates. [View Details](#)

Class Code	Type	Duration	Start Date	Location	Price
260723-12764	Online	1 Hrs	10/24/2017	None	

Launch

## HOW TO GET HELP

If you have any questions, problems, or comments regarding Finance Systems training, please contact the Center through the following method:

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- ✓ You can open a ticket at:  
<https://eufinancesupportcenter.force.com/login?o=00D36000000JQI>.
- ✓ If you need more information on opening a ticket, please reference the job aid [HOW TO OPEN A TICKET](#).