SPOTLIGHT ON:
SmartKey, General Ledger, & Reporting

During July and August, website content and Campus Outreach sessions are focusing on SmartKey, Reporting, and the General Ledger modules. Check the website regularly for updates including related Listening Tour items, PowerPoint presentations and recorded events.

- SmartKey
- Reporting
- General Ledger/Journal Entry

STAY CONNECTED
There are multiple ways to stay informed about the Compass Upgrade project. We want to ensure that you connect in the way that best suits your needs:

ATTEND. Compass Outreach Sessions
- 12 topics that change bi-monthly
- Sessions set-up across Campus for convenience
- Register on the Compass upgrade website
- Win prizes

VISIT. upgrade.compass.emory.edu
- Review project background
- Keep current with the latest news & get listening tour updates
- Catch-up and review recordings of past sessions

SMARTKEY MOVING TO SPEEDTYPE

As part of the Compass upgrade, we are replacing the current Compass SmartKeys with PeopleSoft delivered functionality called SpeedType.

This change will enable Emory to benefit from similar “short key” functionality and will allow us to take advantage of ongoing updates previously unattainable. The SpeedType will be used when entering transactions into Compass much like SmartKeys are used today.

Following six rigorous months of discussion and evaluation, the Steering Committee asked the community to provide the final weigh in on the design of the SmartKey schema. Twelve interactive labs were conducted providing Compass users with an opportunity to try out various SpeedType configurations and vote on their preference.

One-hundred and eight-nine Compass users representing 24 divisions across Emory University and Healthcare participated.

The interactive labs were well-received and shaped the final decision. The Steering Committee ultimately voted unanimously to endorse the Emory community’s choice. Come to a Compass Outreach Session to hear how the new SpeedType will impact you.

WHAT’S UPCOMING?

Compass Outreach Sessions
Come join Compass Leadership team members to learn more about what’s changing with SmartKey, Reporting, and General Ledger.

July 2015

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<tr>
<th>DAY</th>
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<tr>
<td>Thursday</td>
<td>7/30</td>
<td>9:30am-10:30am</td>
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<tr>
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<td>7/30</td>
<td>11:00am-12:00pm</td>
<td>School of Nursing Auditorium 101</td>
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• Register for upcoming training. More information in the coming months.

FOLLOW: http://www.yammer.com/emory.edu

• Follow the “Compass (PeopleSoft 9.2) Upgrade” on Yammer to share, discuss, and keep current with the latest news & talk

READ. Compass Insight newsletter

• The newsletter is distributed (bi-monthly) to the Compass Users Listserv. If you are not a subscriber, please send us an email to subscribe.

REACH OUT. Send emails to compassupgrade@emory.edu

We want to hear from you. Feel free to reach out for questions, comments, and/or concerns.

REPORTING CHANGES AHEAD

Background
When Compass went live in 2009, hundreds of queries, many nVision and Crystal/BI publisher reports were developed for users. In the ensuing years, many more have been added. Based upon comments from Listening Tour sessions, users have expressed frustration as to which queries or reports they should use to obtain the data or information they need.

That feedback indicated a strong desire for public queries to be documented and validated for ease of use. As part of the Compass upgrade, the Compass reporting team has created a strategy for managing all of the existing and new report requirements.

High-Level Reporting Strategy:
The Reporting team’s approach to simplify and optimize reporting for Emory users with the upcoming upgrade is to:

• Clean-up or archive the queries/reports no longer used;
• Document the public queries/reports that are remaining including criteria and expected results;
• Retrofit (modify) the remaining queries/reports to accommodate new PeopleSoft functionality;
• Create the new queries/reports needed to support the module business cases.

What’s Next
Stay tuned for additional communications regarding what you need to do to assist with this effort and ensure your queries are migrated over into the new environment.

CONTACT US. Questions? Suggestions? Tell us what you think. Email us: at compassupgrade@emory.edu

Unsubscribe: We hate for you to miss important information, but if you wish to Unsubscribe, please send an email to listserv@listserv.cc.emory.edu and type UNSUBSCRIBE COMPASS-USERS in the body of the email, not the subject line.

For information on managing your Emory listserv subscriptions, click the following link: http://it.emory.edu/catalog/email_list_service/

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<td>9:00am-10:30am</td>
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<tr>
<td>Monday</td>
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<td>3:00pm-4:00pm</td>
<td>1599 Building- Room 1.432</td>
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Register

*Search for the Compass Outreach Session course (course #260354) Click here for instructions on how to enroll.

Friday 7/31 10:00am-11:00am Oxford College Library Room 201

August 2015