Project Compass Bulletin

Preparing Emory for PeopleSoft Financials, our enterprise-wide solution for accounting financial systems.

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- PeopleSoft Training
- Manager's Toolbox
- Preparing for PeopleSoft

Calendar of Events

Coming Soon! Sign up for Distance Learning and Instructor-Led training courses

September 1: Project Compass Go-Live

Click here to download the Project Compass Countdown Calendar

Questions?

Check out these helpful tools for understanding PeopleSoft Financials

PeopleSoft Financials Training
Access online training lessons and course information.

Manager's Toolbox
Tools to help managers guide staff through the transition to PeopleSoft Financials.

Contact Us

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PeopleSoft Training Courses: Which ones are right for me?

The **Project Compass "Learning Path Tool"** is now available to help staff determine which PeopleSoft Financials training courses are appropriate for their role.
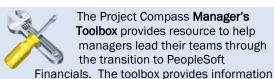
What is the Learning Path Tool? The Learning Path tool is an Excel-based application that you can download from the Project Compass Web site. After entering a few basic details about your job responsibilities, the tool provides a list of suggested PeopleSoft Financials training courses.

How will the Learning Path Tool help me? The suggested training course list (output from the Learning Path Tool) will help you select and register for the classes you need to complete. Review the course descriptions on the **PeopleSoft Financials Course Catalog** and discuss the suggested training course list with your manager. After making any needed revisions to your learning path, you will be ready to register for PeopleSoft Financials training. *Reminder: Training registration information will be provided by the end of June. Check the Project Compass Web site for updates.*

Where can I find the Learning Path Tool? The Learning Path Tool is available on the Project Compass Training web page, under "What training should I take?" **Click here** to download the Learning Path tool.

What training should I take?

The **Project Compass Learning Path Tool** is designed to help you determine the training courses appropriate for your role. After entering a few basic details about your responsibilities, the tool will provide a list of suggested PeopleSoft Financials training courses. After completing your training plan, discuss the results with your manger before registering for your courses.

Click here to launch the Project Compass Learning Path Tool.

Click here to view the PeopleSoft Financials Course Catalog.

Manager's Spotlight: Tools to Prepare Your Team

The Project Compass **Manager's Toolbox** provides resource to help managers lead their teams through the transition to PeopleSoft Financials. The toolbox provides information on:

- Selecting training appropriate for their role
- Facilitating team discussions to discuss how the system will impact their responsibilities
- Completing training courses
- Engaging in activities designed to smooth the transition to PeopleSoft Financials

For more information or to download the various tools please **click here**.

Training Course Descriptions are available!
Click here to visit the PeopleSoft Financials Course Catalog.

Did you know?
The FAS "subcode" is refered to as "Account" in PeopleSoft.

Check out the June **Compass Directions Newsletter** for more updates on PeopleSoft Training, Emory Proposal Express, Manager's Toolbox, University Controller, and University Payment Requests.

How do I prepare for PeopleSoft Financials?

Need help understanding what to do to prepare for PeopleSoft Financials? The **Countdown to PeopleSoft Financials Calendar of Events** was recently released on the Project Compass Web site. The calendar provides a list of tasks for employees and managers to complete from June – September.

The tasks will help you stay on track with preparing for PeopleSoft Financials and ensure that you don't forget a step! **Click here** to download.